**營業場所廁所清潔紀錄表**

**頻率：每日 日期：106年 月**

**使用符號：符合規定「🗸」不符合規定「🗴」待改善「△」**

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| 日期 | 清 洗 打 掃 項 目 | | | | | | | | 衛生人員  簽名 | 衛生管理  人員確認 |
| 馬桶 | 洗手槽 | 台面 | 鏡子 | 地面 | 倒垃圾 | 洗手乳 | 擦手紙 |
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